

Step-by-step on how to sign-up and volunteer for the Auction!

#1. Access one of two locations on the Gateway Woods website and click on the blue hyperlink labeled “volunteer signup form”...

<https://gatewaywoods.org/representatives>



### We would like to thank our representatives for working hard on our behalf.

We would like to thank our representatives for all of the hard work they do for Gateway Woods in their home churches and communities. The [Auction](#) and our day-to-day activities would not be possible without your representation. This page is meant to be a resource for you to use to help make your job easier. We now have an online [volunteer signup form](#) for the Auction.



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OR...

<https://gatewaywoods.org/get-involved/auction>



### Join us for the 42nd Annual Auction on August 4th at Gateway Woods!

**Thanks for your support at this year's Auction.** We are happy to announce that our initial count from the auction is **\$638,000!** This is a new Auction record, a special thank you to everyone that helped make this a reality.

Join thousands of friends of Gateway Woods on our campus in Leo, Indiana for a wonderful day of fellowship and giving! All proceeds benefit our six Christ-centered services. Your support and God's provision [help to repair broken lives](#) and show the gospel through the love of the family. If you or someone that you know would like to volunteer your time at the Auction. We now have an online [volunteer signup form](#).

The Auction is a great experience for those of us at Gateway Woods for several reasons. The most obvious of which is the amazing financial support it provides. However, in addition it provides a

#### 2016 BY THE NUMBERS

41

Auctions & Counting

14%

#2. Click on the area of the Auction that you desire to volunteer. You have 5 choices. "Food", "Green Tent", "Grounds", "Red Tent", or "White Tent" ....



## Gateway Woods Annual Benefit Auction

Thank you for your interest in volunteering at the auction on Saturday, August 4, 2018. We are and could not make this event happen without you!

Please click on one of the links below to begin viewing the various volunteer opportunities in that area and add your name to a multiple tabs of jobs to choose from. Be sure to check out all your options to find your area of interest and/or gifting. If after the auction, there will be a drop-down box in the top right corner of your screen where you can choose which area you would like to



#4. Click on a volunteer position that is identified as "Needed"...

### Food

**Instructions:** Choose a slot below, click the Volunteer button and provide the required confirming your slot. This email will contain a link to a page that summarizes your volunteer

If you have any questions contact Paul Suvar or Heather Beer at [gwauctionvolunteer@gmail.com](mailto:gwauctionvolunteer@gmail.com) or 260-376-1742.

### Preparation

**Report to the kitchen area behind the Food Tent:**

**Coffee Maker** - Make coffee  
**Pie Cutter** - Cut pies for lunches  
8 Needed

	COFFEE MAKER	PIE CUTTER
6:45AM - 9:00AM	<b>Volunteer</b> 1 Needed	<b>Volunteer</b> 6 Needed
9:00AM - 12:00PM	<b>Volunteer</b> 1 Needed	

### Food Line

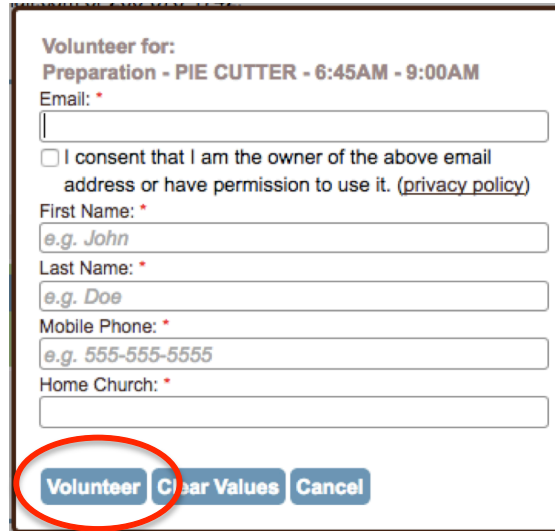
**Report to the kitchen area behind the Food Tent:**

**Cashier** - Enter purchase amounts on an electronic tablet and collect money  
**Helpers** - Prepare and/or serve food  
**Wipe Trays** - Wipe trays and return clean ones to the beginning of the food line  
**Water Helper** - Fill the wishing well with water bottles  
101 Needed

	CASHIER	HELPER	WIPE TRAYS
6:45AM - 9:00AM	<b>Volunteer</b>	<b>Volunteer</b>	

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#5. Fill in the information required in the prompt and click “Volunteer” at the bottom...



A screenshot of a volunteer registration form. The form is titled "Volunteer for:" and lists the event as "Preparation - PIE CUTTER - 6:45AM - 9:00AM". It contains several input fields: "Email:" (with a red asterisk), "First Name:" (with a red asterisk and placeholder "e.g. John"), "Last Name:" (with a red asterisk and placeholder "e.g. Doe"), "Mobile Phone:" (with a red asterisk and placeholder "e.g. 555-555-5555"), and "Home Church:" (with a red asterisk). Below the "Email:" field is a checkbox with the text "I consent that I am the owner of the above email address or have permission to use it. ([privacy policy](#))". At the bottom of the form are three buttons: "Volunteer", "Clear Values", and "Cancel". The "Volunteer" button is circled in red.

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You did it!

You should now have a confirmation email sent to you with a link to the commitments that you have volunteered for. If you did not receive an email confirmation, please contact the Volunteer Coordinator at [gwauctionvolunteer@gmail.com](mailto:gwauctionvolunteer@gmail.com)

Thank you for your servant hearts!